



FFA Enrichment Center Ala Carte Options



Audio/Visual Equipment & Supplies

All meeting room/breakout rooms include basic A/V equipment in room rental fee. Basic A/V equipment includes: ceiling projector, screen and teaching station. Teaching stations are equipped with a basic PC computer, additional VGA cord for laptop connection, DVD player, VHS player, and basic sound system.

The large conference rooms include basic A/V equipment in room rental fee. Basic A/V equipment includes: ceiling projector, 16' x 10' screen, VGA cords, basic sound system and four microphone set-ups: 2 wireless (lavalier or handheld) and 2 wired. *Clients with Apple computers must provide their own VGA Display Adapter to connect computer to projector system in all rooms at the FFA Enrichment Center.*

Basic A/V technology is provided with the room rental and is defined as: set-up of A/V equipment, assistance with connecting computer/laptop to A/V equipment, microphone set-up and lighting. If a full time A/V tech or additional A/V equipment is required or requested by the client, the client must contract those services through an outside company. The client is responsible and shall reimburse the FFA Enrichment Center for any damage, loss or liability incurred by any of the client's guests or organizations contracted by the client before, during or after the event.

Ala Carte A/V Equipment & Supplies	Price/each
Post-it Flip Chart, Tripod Easel and Markers	\$35.00
Conference Phone	\$25.00
Podium (with non-removable FFA emblem)	\$10.00
Staging (Different sizes available)	\$125 - \$400
Portable Sound System	\$100.00

****All prices are for a single day use**

Tripod easels, power cords, power wheels and wireless remote clickers may be used at no additional charge based on availability.

Food and Beverage Options

The FEC may only provide non-alcoholic beverage options for client events. It is requested that large beverage orders go through a caterer for event needs in the large conference rooms. The FFA Enrichment Center has an open-catering policy, but a list of our Preferred Caterers will be provided to all renters.

Ala Carte Beverage	Price/each
Canned Pepsi Products	\$1.00
Bottled water	\$1.00
Coffee Service (1.5 gallons or 3 gallons)	\$20 or \$40

Beverage Service: Pepsi soft drink products vary depending on availability. A variety will be provided per event, which may or may not include: Pepsi, Diet Pepsi, Mountain Dew, Diet Mountain Dew, Sierra Mist, Mug Root Beer, and Orange Crush.

Coffee Service: The FFA Enrichment Center proudly servers premium [Smokey Row House coffee](#). Smokey Row coffee is family owned and roasted in Pleasantville, Iowa. The coffee service includes cups, creamer, sugar and stirs.